

MINUTES OF A MEETING OF THE COYCHURCH CREMATORIUM JOINT COMMITTEE HELD IN COMMITTEE ROOM 2/3, CIVIC OFFICES, ANGEL STREET, BRIDGEND ON FRIDAY, 3 DECEMBER 2010 AT 2.00PM

Present:-

Councillor G E Hopkins - Chairperson
(Representing Rhondda Cynon Taff County Borough Council)

Representing Bridgend County Borough Council

Councillor E Dodd
Councillor M Gregory
Councillor K S Hunt
Councillor D Pugh

Representing Vale of Glamorgan County Borough Council

Councillor A J Preston
Councillor G A Cox
Councillor R P Thomas

Representing Rhondda Cynon Taff County Borough Council

Councillor R K Turner

Officers:

R Fletcher - Clerk and Technical Officer
S Hooper - Bereavement Services Manager
J Hamilton - Crematorium Manager and Registrar
E Thomas - Senior Accountant
M A Galvin - Senior Democratic Services Officer – Committees

100 APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Members:-

Councillor J C Spanswick - Charity expedition
Councillor C Westwood - School Governors meeting

101 DECLARATIONS OF INTEREST

None.

102 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of a meeting of the Coychurch Crematorium Joint Committee dated 10 September 2010 be approved as a true and accurate record.

103 LOO OF THE YEAR AWARD

The Clerk and Technical Officer presented a report, which informed the Joint Committee of Coychurch Cematorium's application for Loo of the Year Award 2010.

He added that the toilets in the waiting room and flower courts had been assessed by an Inspector and awarded a category 5* rating, which is the highest level of award for this facility.

The Clerk and Technical Officer advised that the Award Ceremony had been held this morning, and he was able to confirm verbally, that the Crematorium had unfortunately been unsuccessful in terms of winning the Award.

Notwithstanding this information, Members were extremely pleased to note that the Crematorium had been shortlisted to receive this Award.

RESOLVED: That the Joint Committee noted the report.

104 CHRISTMAS SERVICE

The Clerk and Technical Officer submitted a report which advised of the arrangements for this year's Christmas Service at the Crematorium.

The Service would be held on Thursday, 16 December at 7.00pm, and led by Father William Isaac and Reverend Stephen Pare, whilst music would be supplied by Serendipity String Quartet.

Paragraph 3.2 of the report gave information on who had been invited to the event, which would be advertised in the local press and on the Council's website.

The Clerk and Technical Officer confirmed that the proceeds from the collection at the service, would go to the Joint Committee's Chairman's Mayor's charity fund.

The refreshments for this function would be funded from donations by the Co-operative Funeral Group.

RESOLVED: That the Joint Committee noted the reward.

105 PREVENUE MONITORING STATEMENT - 1 APRIL TO 31 OCTOBER 2010

The Treasurer submitted a report, that contained the Revenue Monitoring Statement for 1 April to the 31 October 2010, which showed a comparison of the actual income and expenditure to the budgeted income and expenditure, as well as projections to the end of 2010/11.

The Senior Accountant advised that the current position was that the Crematorium was showing a surplus of £98,000, with the full year projection showing a surplus of £50,000, which was an increase of £34,000 from the budgeted amount.

She further advised, that it should be noted that Expenditure on employees was still £4,000 under budget due to the vacant post at the start of the year.

Premises spend was £10,000 under budget, and included the planned improvement works of replacing the air heating equipment which had now been

completed. The remainder of the planned improvement works were to be completed later in the year. The £10,000 underspend was mainly due to lower fuel costs than had been expected.

The income received from fees and charges to date was above that budgeted, and had been projected conservatively into the outturn figure.

All other expenditure was in line with budget the Senior Accountant confirmed.

The overall projected surplus for 2010/11 had increased from the £16,000 budgeted amount to £50,000, after allowing for the above changes.

The Senior Accountant informed members that this was her last meeting that she would be attending, as a fellow colleague would in future be taking over financial support for the Committee.

The Chairperson, supported by both Members and Officers' of the Joint Committee, thanked the Senior Accountant for her valuable contribution at the previous meetings she had attended on behalf of the Treasurer, and wished her well in her future alternative role.

RESOLVED: That the Joint Committee noted the report.

The meeting closed at 2.17pm.